



**Great and Little Shelford C E (A) Primary School,**  
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*We live and work in harmony with love for one another so we can achieve our potential within a community of life-long learners*

Headteacher: Mr. Chris Grey PGCE, MEd

## **Acceptable Use Policy for ICT – EYFS and KS1**

I agree to the following rules:

- I will only use the school's ICT equipment and tools (including laptops, tablets and cameras) for schoolwork.
- I will only use the internet when an adult is in the room.
- I will keep my passwords 'Top Secret' and tell my teacher if I think someone else knows them.
- I will not share details about myself such as surname, phone number or home address. If I have to use an online name I will make one up!
- I will ask if I need to look at other people's work on the computer.
- I will only send friendly and polite messages.
- I will ask my teacher before using photos or video.
- If I see something on a screen which upsets me, I will close the screen and tell an adult immediately.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

