

Shelford School News

Gt. & Lt. Shelford Church of England (Aided) Primary School,
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Shelford School Website: www.shelfordschool.org.uk

School letter No. 10/17

1st November 2017

Welcome back

I hope that you and your families have enjoyed a good and restful holiday.

Staffing

This half term I am pleased to welcome Miss Bachewich as the new teacher to Year 2, Mrs Murray as a new cover Teaching Assistant/Midday Supervisor and Mr Hutchcraft as the new key holder/handyman. Miss Bachewich completes her induction at the end of the week. Mr Hutchcraft will start on site shortly.

Once again, a big thank you to Mrs Unwin and Mrs Clarke for their commitment to the school in stepping up to cover the temporary vacancy in Year 2 during the last half term. Mrs Unwin will now return to cover Mr Cuff's leadership and management release time in Year 5 on Mondays. Thank you to Mrs Crawford (HLTA) for covering this in Mrs Unwin's re-deployment during the last half term.

Parent briefings and celebration assemblies

The forthcoming autumn term round of parent briefings and celebration assemblies starts this week. In an effort to use time (yours and ours) more effectively, we are combining year groups for this term only. Parents/carers of children in Year 6 & Year 4 are therefore invited this **Friday, 3rd November**.

I regret that, due to fire regulations, it is necessary to limit attendance to one representative per child. Please let the office know if you will not be able to attend as the place can be used by others who would like a second place. If you are interested in a second place, please would you also let the office know and they will alert you if this becomes possible.

The parent briefing will begin in the hall at 2.00pm followed by a short time/conversation in classrooms with class teachers at 2.30pm. The main subject of the briefing is safeguarding, mental health and well-being. The children from both classes will then present a short musical performance in celebration assembly from 2.40pm. I do hope that you will be able to join us.

Autumn Term 2

As usual, as well as the exciting learning in class, there are many opportunities to

- ❖ enrich children's learning throughout this half term:
 - Extra curricula clubs
 - Trips (Year 2) and science visits (Years 1, 2, 3)
 - Year 5&6 – special PSHE for boys and girls
 - Road safety

Be Happy. Be Busy. Be Safe. Be Healthy. Be Organised. Reflect. Celebrate. Be an Enthusiastic Learner.

- Reception class – Balanceability programme (work on the school playground to develop core stability and co-ordination, using balance bikes)
 - Walk Smart – Years 3&4 (Focus: pavement and road safety awareness)
 - Sports trips and visits (Yrs 5/6 Cross Country)
 - Performance of professional musicians - Operatastic
 - GenR8 assembly
 - Nativity and Christmas services
 - International Day and a RE Day
 - Shelford School Christmas Day
- ❖ enable them to play a part in our school community
 - House time
 - School Council
 - PTA Christmas Fair – School Council stall donations
 - ❖ Enable them to play a part in our local community
 - Choir singing at Cancer Care Centre Christmas lunch
 - KS2 singing at the switching on of the Great Shelford Christmas lights. **Please note that the date for this is Saturday 2nd December, meeting at 6.00pm outside the Memorial Hall.**

Please see all the dates in the calendar below.

Scooter storage

I am pleased that the scooter storage is almost completed. I showed children today how to hang their scooters safely to avoid anyone being knocked by the footplate of the scooter. I have outlined the process below so that you can encourage independence as they use this space. Thank you.

- ❖ Wear your backpack on two shoulders so that both hands are free
- ❖ If you have a helmet, hang it on the handlebars
- ❖ Hold the steering column and the footplate at a right angle to the rail
- ❖ Lift the scooter up so that the handlebar goes between the rails
- ❖ Turn the scooter to face the homeward direction
- ❖ Lower the scooter to sit on the rails

When retrieving your scooter:

- ❖ Wear your backpack on two shoulders so that both hands are free
- ❖ Hold the steering column and the footplate
- ❖ Lift the scooter up so that the handlebar goes between the rails
- ❖ Turn the scooter to make a right angle to the rail
- ❖ Lower the scooter to the floor
- ❖ If you have a helmet, put it on

Once again, a huge thank you to the FEAST committee whose donation has kindly paid for this work on site.

Making a positive contribution

Many thanks to those of you who have packed and presented a shoebox gift for the Operation Christmas Child appeal. These are being collected in the main entrance and will be picked up later this month (deadline date to follow). Many thanks for your generosity.

Kind regards, Mrs Evans

Change to menu – Friday 3rd November

Bonfire Lunch

Mains

Pork Hot Dog with chips & baked beans
Or
Veggie Hot Dog with chips & baked beans

Or

Baked Potato

Pudding

Rocky Road & a milkshake
Or
Rocket ice lollies



Assembly Celebrations

There was no Celebration Assembly last week due it being to half term, and having a Professional Training day on the Friday before.

Flu vaccinations

Please note that flu vaccinations for children in Reception, Year 1, Year 2, Year 3 and Year 4 will be held on Tuesday 21st November. Letters giving more information about this will be sent home on 7th November.

Guitar Lessons

There are still some spaces for guitar lessons, so if your child is interested, please speak to the office.

Baking

Two children from each year group will be chosen to bake once a week. The children really enjoy baking (and eating the end product), but they are only able to do this if we have enough parent helpers to cover the baking rota, so if you have a current DBS and are willing to help, please contact your class rep to see if there are any spaces on the baking rota. The baking is very simple and full instructions are given, so there is no need to be the next Mary Berry! Baking times are as follows:

Year 1 – Thursday 2.20-3.20pm
Year 2 – Friday 1.20-2.20pm
Year 3 – Thursday 9.30-10.30am
Year 4 – Thursday 1.20-2.20pm
Year 5 – Wednesday 1.20-2.20pm
Year 6 – Tuesday 1.20-2.20pm

DBS checks

As we begin a new half term, please note the reminder to parents/carers and our volunteer helpers about the following very important aspect of the schools Safeguarding procedures.

All volunteer helpers are required to:

- be DBS checked by the school, even if you already hold a DBS certificate from somewhere else.
- attend an induction session with Mrs Evans prior to helping within the school. Dates for future induction sessions are:
 - Thursday 11th January
 - Wednesday 28th February
 - Monday 23rd April
 - Friday 8th June

(These will all be held from 9.05 until 10.15 am)

The exception to this is if you are helping to walk children to an outside venue, e.g. church, under the supervision of the class teacher. If you are unsure whether a DBS check is needed, please speak to a member of the office team or to your child's class teacher.

If you would like to help in school, please pick up a Volunteer Helper application form from the foyer outside the office (peach coloured paper).

In order to keep your DBS current, you will need to sign into the 'Visitor's signing in book' (located at the office) every **three months**. If you don't sign in within this time, your DBS will expire and you will need to go through the process of applying for a new one before you can help in school again.

It is your responsibility to remember to sign in regularly and keep your DBS current.

Packed lunches

A reminder, please that packed lunches should not include fizzy drinks, sweets or chocolate bars

Nut Awareness Policy

Please note the following extremely important information for packed lunches:

- Please do not include any portions of nuts
- No nutella or peanut butter sandwiches
- No pesto pasta with pine nuts or similar nut ingredients incorporated.

With this in mind, we take the opportunity to remind parents/carers that the invitation to bring a KS2 break time snack is for **an actual piece of fruit not a cereal bar or fruit snack as** this could be a serious health risk nut allergy sufferers

Please help us to keep everyone safe by not sending these foods. For safety reasons, we will need to remove snacks that do not comply with these instructions. Thank you for your understanding in this.

Dinner Money

Dinner money is £2.30 per meal or £11.50 per week. If you think you are eligible for free school meals, please ask at the office for more details.

Please will you make every effort to pay this online using www.schoolgateway.com . If you need any information about registering for this please contact the school office.

If you are unable to access the internet then make cheques payable to **Shelford Primary School** and write your child's name on the reverse stating that the cheque is for lunch money. Thank you.

The menu and lots of other information about school lunches can be found on their website:-
<http://www.myschoollunch.co.uk/cambridgeshire/parents/menus/default.asp>

The school is not able to allow debts of more than £15. A letter will be sent if you are in debt for more than 1 week. If payment is not received then we regret that school meals will be withdrawn and you will have to provide a packed lunch until the payment is made. Thank you for your understanding in this.

The Cambridgeshire Catering Service is able to accommodate special dietary requirements in the event of a medically defined need. Please speak to the school office for the relevant form.

Medicines in school

Please be reminded that all medicines and lotions must be given to the school office staff. Pupils are not permitted to have any medicine, lotion or cough sweets in their bags or pockets during school hours.

Please fill out a form in the office if you need a medicine to be given to your child during school hours.

The school staff can only administer medicines that have been prescribed by a doctor and for which permission has been signed.

Payment for book bags, recorders etc.

When paying for items available from the office, please **bring the correct money** as the office does not keep any petty cash for change. Prices are as follows:

Book bags £6.00	Recorder books: £4.00
Recorders: £9 or £16	School hats: £2.50

School Uniform prices

ITEM	PRICE
Cardigans	£10.05
Jumpers	£8.55
Polo shirts	£6.45
Fleeces	£11.25
Storm jackets	£17.95
Ruck sacks	£10.75
Book bags	£6.00

Any additional teal sweatshirts for Year 6 children are also available to order online.

School Uniform

Uniform is ordered online. Please log on via the link below

<http://www.brigade.uk.com/direct/index.php?pdPage=login>. Items will be sent directly to you at home. There is free delivery to your home with orders over £50. Alternatively, any order amount can be delivered to school for free.

PTA news

Hello everyone and welcome to a festive half term!

Good news

The bike sale was even more successful than we first thought and actually raised £378.50 for the PTA. Thank you very much James Prisk and team and everyone who bought and sold bikes. If you missed selling/buying this time, never fear! Our next bike sale will be on Saturday 17th March 2018.

APFS Christmas card artwork deadline

Please stick your child's unique artwork label to the back of their design and put in the APFS Christmas card tray in the Office by **Thursday 2nd November**. Queries to sarahmurray3@googlemail.com.

Northbrook gift wrap

Brochures went out in bookbags this week. The order deadline has been extended to **Friday 10th November**. Quality products, free delivery to school and 22% cashback for the PTA! Please put orders in a labelled envelope and post in the PTA lock box beside the main doors to the Office. Thank you.

Cake at the Gate and Uniform sales

You might have noticed that we haven't had Cake at the Gate or a Uniform sale yet this year. This is because the year assembly timetable has been restructured for efficiency and the dates aren't as spread out as before. We are working on a new Cake at the Gate and Uniform sale rota to bring those yummy cakes and preloved threads back soon!

Christmas Fair – SAVE THE DATE!

Please keep your diary free on **Saturday 9th December** from 1400 – 1630. More on this next week!

The PTA team.

School Calendar for 2017 – 2018

Please ensure that all holidays are booked during the holiday periods only. Authorised absence cannot be given for absences on Friday afternoons or Monday mornings unless there are exceptional circumstances. Please put all requests for absences in writing to Mrs Evans and/or make an appointment, via the school office, to speak to her about any requests for absence. Thank you.

Shelford School Calendar			
Academic Year 2017 - 2018			
Autumn Term 2017			
Date	Time	Event	Notes
Half Term 23rd – 27th October			
Tuesday 31 st Oct	9:15 -10.15am	Volunteer Helper induction	Please book your place at the office
Wednesday 1 st November	All Day	International Curriculum	
Friday 3 rd Nov	2.00pm	Years 6 and 4 parent briefings and celebration assembly	Please sign in at the school office
Friday 10 th Nov		Years 2 and 1 parent briefings and celebration assembly	Please sign in at the school office
Friday 17 th Nov		Years 3 and 5 parent briefings and celebration assembly	Please sign in at the school office
Friday 24 th Nov		Year R parent briefing and celebration assembly	Please sign in at the school office
Saturday 2 nd Dec	6:30pm	KS2 singing at Shelford Christmas lights switch on	Shelford Memorial Hall
Monday 4 th Dec	2:30pm	FS/KS1 Nativity	School hall
Tuesday 5 th Dec	2:30pm	FS/KS1 Nativity	School hall
Saturday 9 th Dec	2.00 – 4.30pm	PTA Christmas Fair	school
Thursday 14 th Dec	6pm	KS2 Carols by candlelight	St Mary's Church
Tuesday 19 th Dec	All day	Shelford School Christmas Day	
Christmas Holiday 20th December 2017 -2nd January 2018			

Spring term 2018			
	Time	Event	Notes
Wed 3 rd Jan	All day event	Teacher training day	School closed
Thursday 11 th Jan	9:05-10:15	Volunteer Helper induction	Please book a place with the office
Friday 19 th Jan	1:30pm	Year 6 Class assembly/parent briefing & Celebration assembly	
Friday 26 th Jan	1.30pm	Year 5 Class assembly/parent briefing & Celebration assembly	
Saturday 27 th Jan	7.00 – 11.30pm	PTA Quiz	
Thursday 1 st Feb	3.45 – 6.45pm	Pupil/Parent/Teacher consultations Year 6	School hall
Friday 2 nd Feb	2:30pm	Candlemas	St Mary's Church
Mon 5 th Feb- Wed 7 th Feb		Year 6 residential trip to Grafham Water	
Monday 5 th Feb	3.45 – 6.45pm	Pupil/Parent/Teacher consultations Years 1-5	School Hall Mrs Paterson (SENDco) able to attend
Wednesday 7 th Feb	3.45 – 6.45pm	Pupil/Parent/Teacher consultations Years 1-6	School hall
Thursday 8 th Feb	3.45 – 6.45pm	Pupil/Parent/Teacher consultations Years 1-6	School hall
Friday 9 th Feb	All day event	Teacher training day	School closed
Half term 12th February to 16th February 2018			
Wed 21 st Feb to Friday 23 rd Feb		Year 5 trip residential trip to Burwell House	
Friday 23 rd Feb	1:30pm	Year 4 Class assembly/parent briefing & Celebration assembly	
Wed 28 th Feb	9:05-10:15	Volunteer Helper induction	Please book a place with the office
Friday 2 nd March	1:30pm	Year 3 Class assembly/parent briefing & Celebration assembly	
Friday 9 th March	1:30pm	Year 3 Class assembly/parent briefing & Celebration assembly	
Friday 16 th March	1:30pm	Year 1 Class assembly/parent briefing & Celebration assembly	
Thursday 22 nd March	7:30pm	Full Governing Body meeting	Think Tank Room
Friday 23 rd March	1:30pm	Year R Class assembly/parent briefing & Celebration assembly	
Thursday 29 th March	2:15	Easter Service	All Saints Lt Shelford
Easter Holidays 30th March to 15th April 2018			

Summer term 2018			
Date	Time	Event	Notes
Monday 23 rd April	9:15-10:15	Volunteer Helper induction	Please book a place with the office
Monday 7 th May	All Day	Bank Holiday	School closed
Saturday 18 th May		PTA Summer Fair	
Thursday 24 th May	11:15am	Ascension Day service and picnic	
Friday 25 th May	All day	Teaching Training day	School closed
Half term 28th May to 1st June			
Friday 8 th June	9:15-10:15	Volunteer Helper induction	Please book a place with the office
Thursday 14 th June		Class photos	
Friday 29 th June	8am	French Breakfast event	hall
Sunday 15 th July		Shelford Feast	
Tuesday 27 th July	All Day	Leavers' service and event	
Summer Holidays 25th July to 3rd September			

Autumn Term 2017	Spring Term 2018	Summer Term 2018
Monday 4 th September 2017 to Tuesday 19 th December 2017 inclusive Half term Monday 23 rd October 2017 to Friday 27 th October 2017 inclusive	Wednesday 3 rd January 2018 to Thursday 29 th March 2018 inclusive Half term Monday 12 th February 2018 to Friday 16 th February 2018 inclusive	Monday 16 th April 2018 to Tuesday 24 th July 2018 inclusive Half term: Monday 28 th May to Friday 1 st June 2018 inclusive
Shelford School Professional Development Days (INSET) on which the school is closed:		
<ol style="list-style-type: none"> 1. Monday 4th September 2017 2. Friday 20th October 2017 3. Wednesday 3rd January 2018 4. Friday 9th February 2018 5. Friday 25th May 2018 		